
PRIME CLEANING NYC

Office Deep Cleaning Checklist

Elevating Office Hygiene Standards

Your Trusted Partner in Commercial Excellence



Why Office Deep Cleaning is Paramount for Your Business

BEYOND THE BASICS

Deep cleaning sanitizes every nook and cranny, going far beyond daily mopping and dusting to eliminate hidden pathogens.

EMPLOYEE WELL-BEING

Investing in hygiene promotes health, reduces absenteeism, and boosts overall productivity by creating a safer workspace.

BRAND REPUTATION

A clean office speaks volumes about your company's professionalism and attention to detail, impressing clients and visitors.

HIGH-TRAFFIC CHALLENGES

In the heart of NYC, dense urban populations and high foot traffic make thorough sanitization essential for business continuity.





The Prime Advantage: Our Unique Selling Propositions

01

24/7 Availability

Our experts are available 365 days a year to meet your cleanliness and hygiene needs, working around your schedule to minimize disruption.

02

Transparent Communication

We maintain clear and consistent dialogue through dedicated channels, ensuring your specific expectations are met promptly and expertly.

03

Licensed & Insured

Prime Cleaning NYC is fully licensed, bonded, and insured, upholding the highest standards of safety and security for every facility we serve.

04

Complimentary Deep Clean

New commercial partners are eligible for a complimentary deep clean and a 2-year rate lock, ensuring long-term value and consistency.

Regular Cleaning vs. Deep Cleaning

| Feature | Regular Cleaning | Deep Cleaning |
|-----------|--|---|
| Frequency | Daily, Weekly, or Bi-weekly maintenance. | Monthly or Quarterly intensive sessions. |
| Focus | Visible surfaces, dusting, and trash disposal. | Hidden areas, vents, and hard-to-reach spots. |
| Tools | Standard brooms, vacuums, and dustpans. | Scrubbers, steam cleaners, and disinfectants. |
| Results | Overall cleanliness and daily appearance. | Elimination of stubborn dirt and pathogens. |



Specialized Professional Equipment



Essential Tools & Safety Compliance

Safety Standards

OSHA Compliance

All procedures strictly adhere to OSHA health and safety regulations, ensuring a risk-free environment for both your staff and our cleaning crew.

Certified Safety Protocols

Secure Operations

We follow rigorous security protocols, including background-checked teams and after-hours cleaning to minimize business disruption.

Advanced Equipment

Specialized Technology

Utilizing industrial-grade steam cleaners, carpet extractors, and high-performance scrubbers that deliver results standard tools cannot achieve.

Hospital-Grade Disinfectants

We use EPA-registered, multi-surface cleaners and disinfectants that eliminate 99.9% of pathogens while remaining safe for office environments.

Air Quality

HVAC Maintenance

Our deep cleaning includes checking HVAC systems and replacing filters to maintain optimal indoor air quality and reduce allergens.





General Office Areas & Workstations Deep Cleaning

High-Touch Sanitization

Critical Points

Thoroughly disinfecting keyboards, mice, desk phones, and light switches.

Common Access

Sanitizing doorknobs, elevator buttons, and shared cabinet handles.

High Dusting

Removing cobwebs from ceilings, corners, and cleaning high shelves or vents.

Surface & Furniture Care

Work Surfaces

Deep cleaning desk tops, removing stains, and disinfecting all flat surfaces.

Seating

Dusting chair frames and vacuuming upholstery to remove allergens.

Storage

Cleaning the inside of drawers and cabinets to remove hidden dirt and grime.

Electronics & Floors

Hardware Safety

Using dry cloths and electronic-safe disinfectants for monitors and CPUs.

Floor Excellence

Specialized mopping and sanitizing of high-traffic floor areas.

Under-Furniture

Reaching often-overlooked spaces under desks and cabinets for total hygiene.



Conference Rooms & Meeting Spaces: Making a Lasting Impression

01 Collaborative Excellence

Ensuring your meeting spaces sparkle for clients and internal teams alike, fostering a professional and productive atmosphere.

02 Equipment Care

Using electronic-safe wipes for presentation screens, remotes, and control panels to maintain functionality and clarity.

03 Glass & Whiteboards

Removing marker residue from whiteboards and ensuring glass walls are streak-free for a transparent, modern look.

04 Detail Oriented

Wiping down every table and chair to remove dust buildup and maintain a professional appearance for every meeting.



Kitchen & Breakroom Hygiene

The kitchen and breakroom are high-traffic zones that require the utmost attention to maintain overall office hygiene and employee health.

01 Appliance Deep Clean

Intensive cleaning of microwaves, refrigerators (including internal shelves), and coffee machines to remove food particles and bacteria.

02 Sanitized Surfaces

Disinfecting countertops, sinks, and cabinets using professional-grade agents to prevent the spread of food-borne pathogens.

03 Dining Area Care

Vacuuming chair seats and wiping down shared dining tables and surfaces to ensure a clean environment for employee breaks.

04 Waste Management

Clearing trash and recycling bins, followed by professional odor control to maintain a fresh and inviting atmosphere.





Restroom Deep Cleaning: Ensuring Well-being

Pathogen Control

Restrooms are vulnerable zones; we use high-grade, hospital-level cleaners for toilet seats, lids, and floors to eliminate bacteria and viruses.

Fixture Polishing

Cleaning and disinfecting faucets, sinks, and mirrors using professional glass and metal cleaners for a brilliant, hygienic finish.

Supply Management

We proactively monitor and restock essential items including toilet paper, hand soap, and fresh towels to ensure continuous functionality.

Comprehensive Scrubbing

Ensuring every corner, tile, and grout line is addressed to reflect the highest standards of hygiene and professionalism in your office.



Windows, Glass, and Door Maintenance

Clarity

Crystal Clear Views

Using professional-grade glass cleaners to remove stubborn stains, dirt, and streaks from all window surfaces.

Detail

Frame Cleaning

Thoroughly dusting and wiping down window frames and corners to prevent grime buildup and maintain longevity.

Reputation

First Impressions

Ensuring glass doors and entryways are spotless, as they are the first point of contact for your clients and visitors.

Scope

Interior & Exterior

Comprehensive cleaning of all glass partitions, mirrors, and windows to maximize natural light and office aesthetics.



Our Step-by-Step Approach to a Cleaner Workspace

01

Preparation

Removing clutter, shredding old documents, and positioning furniture to ensure full access to every corner of your office facility.

02

Tool Selection

Arranging specialized equipment and high-grade disinfectants tailored to the specific needs of each area in your workspace.

03

Execution

Our expert cleaning squad utilizes competent practices and state-of-the-art equipment to transform your facility efficiently.

04

Management

Ongoing inspection and maintenance protocols to ensure that our cleaning results consistently meet and exceed your expectations.

Partner with Prime Cleaning NYC Today

Whether you manage a small office or a large facility, we provide tailored solutions to elevate your hygiene standards.

[Get A Free Quote](#)

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